



Datix Event Reporting System Review

Risk Management's Event Reporting System- Intranet



Online reporting is the reporting mechanism of choice for reporting those events of Risk Management concern. Online reporting is accessed through the CHH Intranet page

The paper form(s), CHH 108 and 108A, should only be used when online Datix access is unavailable for extended lengths of time.

The Process

- The Datix Event Reporting system can be accessed through the CHH Intranet Homepage under the Services tab or through a shortcut desktop icon on your unit/department's computer. For staff, accessing and using the Datix system is as simple as a 'click'; managers will need to logon to review reports using your assigned username and password.



http://intranet.chhi.org/?redirect=1 Home - CHH Intranet

Intranet

News & Events ▾ Departments ▾ Clinicians ▾ Policy Manuals ▾ Services ▾ Performance ▾ Forms ▾ Sign in

Home Tue, Feb 13

CHH and Marshall Health Cerner Project



Cabell Huntington Hospital and Marshall Health are embarking on a project to implement a single Cerner Electronic Health Record and Revenue Cycle system to transform the way we care for our patients and collaborate between our organizations.

The organizations are still in very early pre-planning activities and more information about the project will be released soon. In the meantime, we need your help and creativity to select a project name that captures our goals and the close partnership we have between Cabell Huntington Hospital and Marshall Health.

[View announcement \(PDF\)](#) [Submit your ideas](#)

Cabell Huntington Hospital & Happy 2018 Wellness

http://intranet.chhi.org/services/datix/

From  **Datix Event Reporting Links**

Cabell Huntington Hospital lab services to include toxicology



CHH today announced that it will be adding lab services to include toxicology screenings, co-analysis using different technology to identify specific drugs, their level and minute aspects of the initial drug

Cabell Huntington Hospital Focuses on Family Recovery



Healing from a treatment and whole family. The Hospital has once a mother gives birth and provides comprehensive addition treatment services that begin between mother and baby.

Cabell Huntington Hospital Receives Accreditation



The Neurophysiology Lab at Cabell Huntington Hospital has received accreditation from the American Association of Electrodiagnostic Medicine (AANEM) as a Provider

Daily Revenue Comparison

Datix Event Reporting Links

Departmental Telephone Directory

E-Requisitioning

Employee Directory

Fire Alarm Report Form

Furniture Move Request

Halogen eAppraisals

HealthStream Learning Center

HelpDesk and CARE Connect Support

LiveProcess

Maintenance Requests

Medical Abbreviations

Meeting Room Request

MSDS Online

Outlook Web Mail

Provider

Search the Intranet

☐ People ☐ Pages/Documents

Quick Links

- Outlook Web Mail
- Employee Directory
- HealthStream Learning Center
- Electronic Forms
- HelpDesk Support
- System Enhancement Requests
- Cafeteria
- Provider Directory/Privileges
- Corporate Compliance Hotline
- Physician Call Schedules

9:22 AM

Prepared by Deanna Parsons for
presentation use in her position as CHH
Director of Risk Management

Staff Select – Report an Event to report Managers Select – Datix for Managers to logon *Managers **DO NOT logon** to report an event. Go to Report an Event.

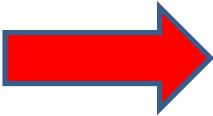
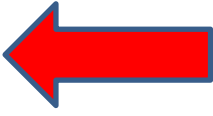
Home / Services / Datix Event Reporting Links

Datix Event Reporting Links



The Datix Event/Concerns Reporting System replaces the

former intranet Peminic 'Incident Report' and the paper forms CHH 108 and 108a. Online reporting continues to allow us to eliminate the waste of resources that occurs with paper form use, storage, and availability. Datix online reporting is to be used to report any event that normally would have been reported through the Peminic online system or paper reports, Confidential Incident Report or Confidential Medication Incident Report of the past.

- 
- [Report an Event](#)
 - [Datix for Managers](#)
 - [Register a new user](#)
- 

Training Materials

Events Module

- [Event Reporting - Review for Managers](#)
- [Event Reporting - Review for Staff](#)

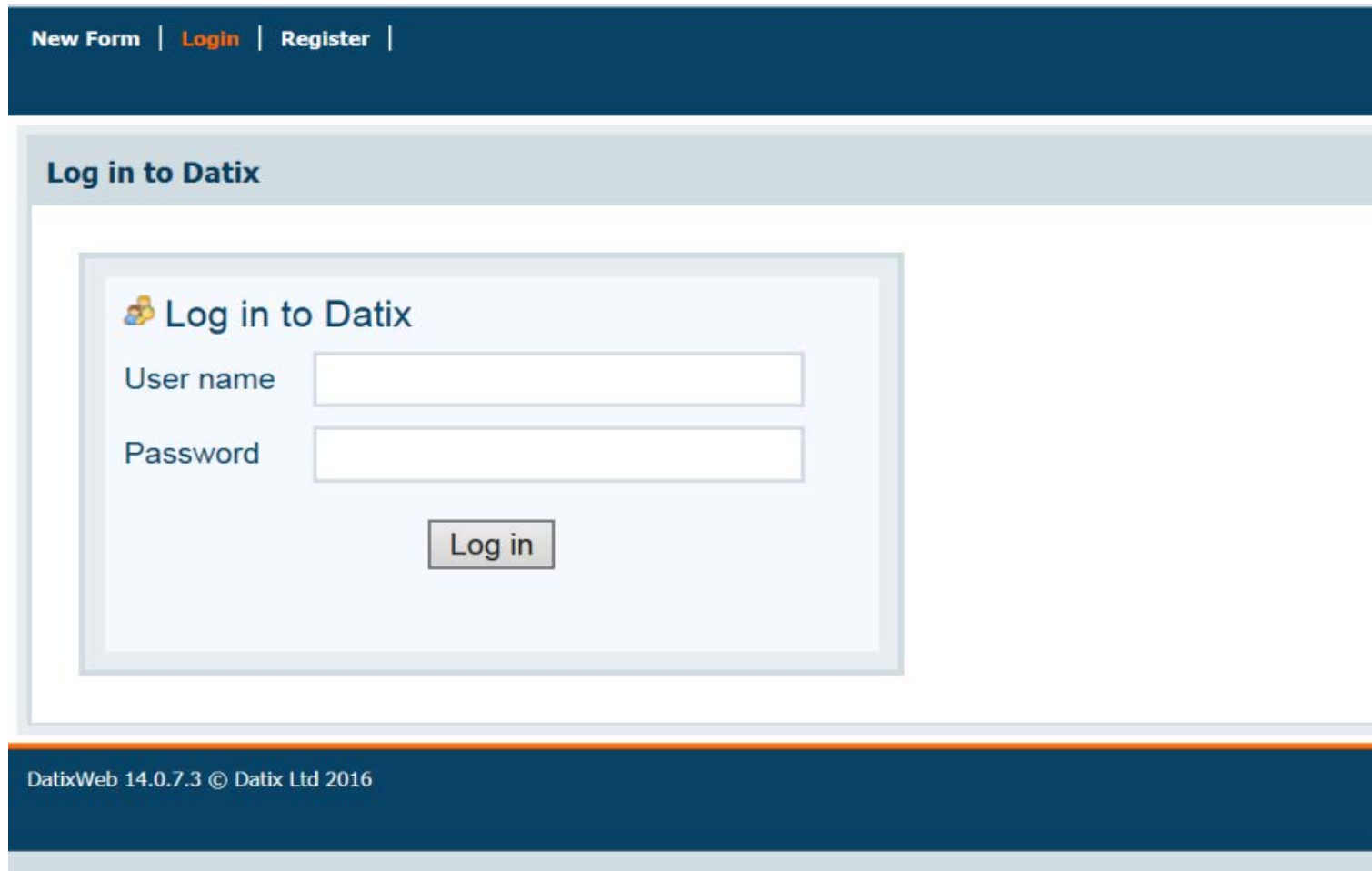
If you have questions about the Events Module, please contact Deanna Parsons at Deanna.Parsons@chhi.org or ext. 2315.

Concerns Module

- [Concerns Module - Review for Managers](#)

If you have questions about the Concerns Module, please contact Beth Hughes at Beth.Hughes@chhi.org or ext. 2273.

Datix for Managers link will open to the logon Screen



The screenshot displays the Datix login interface. At the top, a dark blue navigation bar contains the links 'New Form', 'Login', and 'Register'. Below this, a light blue header section is titled 'Log in to Datix'. The main content area features a light blue login box with the title 'Log in to Datix' and a user icon. Inside the box, there are two input fields: 'User name' and 'Password'. A 'Log in' button is positioned below the password field. The footer of the page is a dark blue bar with the text 'DatixWeb 14.0.7.3 © Datix Ltd 2016'.

New Form | **Login** | Register |

Log in to Datix

 Log in to Datix

User name

Password

Log in

DatixWeb 14.0.7.3 © Datix Ltd 2016

Report an Event link will open directly to the report.

The screenshot shows a web browser window titled "Datix: CHH Event Reporting Form - Windows Internet Explorer provided by Cabell Huntington Hospital". The address bar shows the URL "http://datix.chhi.org/datix/live/index.php". The browser's toolbar includes buttons for back, forward, home, and search, along with a search engine dropdown set to Bing. The page header features links for "New Form" and "Login", and the Datix logo. A warning icon and the title "CHH Event Reporting Form" are displayed. Below this, a disclaimer states: "Completion of an Event Report within this system is not a substitute for medical record documentation. If an event occurs that relates to patient care, treatment, testing, etc., information concerning the event and the patient's status needs to be documented in the patient's medical record." A table provides instructions for form fields: a red star indicates a mandatory field, a question mark icon is for help, and a dropdown arrow is for selecting from a list. It also specifies date and time formats. A link is provided for users needing assistance. A red text block contains a confidentiality notice. The "Patient / Person Information" section includes a "Clear Section" button and input fields for "Type of Person Involved" (with a dropdown), "Last Name", "First Name", and "Show Additional Demographics?". The Windows taskbar at the bottom shows the "Done" button, several application icons, and system status information including "Trusted sites | Protected Mode: Off", "125%", and the time "12:05 PM".

Datix: CHH Event Reporting Form - Windows Internet Explorer provided by Cabell Huntington Hospital

http://datix.chhi.org/datix/live/index.php

Datix: CHH Event Reporting Form

New Form | Login | Datix

CHH Event Reporting Form

Completion of an Event Report within this system is not a substitute for medical record documentation. If an event occurs that relates to patient care, treatment, testing, etc., information concerning the event and the patient's status needs to be documented in the patient's medical record.

★	Indicates a mandatory field
?	Click for help with a particular field
▼	View and select from the list of available options for that field
Date format:	Enter in the format mm/dd/yyyy. Alternatively, click the button to select the date from a calendar
Time format:	Enter in the format hh:mm (Military time - 24hr clock)

If you have any questions, change requests or require assistance with completing this form, [click here to e-mail your Datix System Manager](#).

CONFIDENTIAL. The information contained in this report may be privileged and/or protected by one or more of the following: Peer Review, QA/I (PMI), HIPAA, Attorney/Client, and/or Work Product.

Patient / Person Information Clear Section

★ Type of Person Involved
e.g. Patient, Employee, Visitor

★ Last Name

★ First Name

Show Additional Demographics?

Done Trusted sites | Protected Mode: Off 125% 12:05 PM

Prepared by Deanna Parsons for
presentation use in her position as CHH
Director of Risk Management

Note the Banner Bar and the Confidentiality and Protections

[New Form](#) | [Login](#) | [Register](#) | 

 **CHH Event Reporting Form**

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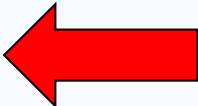
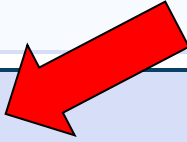
★	Indicates a mandatory field
?	Click for help with a particular field
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Patient / Person Information

Depending on the dropdown selection other windows may open requesting more information.

* Was the person injured in the incident?		Yes	
Injury Details 			
Injuries	Nature of Injury	Area of Injury	
	Add Another Injury		
Treatment received			

Any field **noted by a red asterisk *** is a required field that must be completed before you can submit your report.

Time format: Enter in the format hh:mm (Military time - 24hr clock)

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People Affected

- + Add a new event
- My reports
- Design a report
- New search
- Saved queries
- Show staff

Patient / Person Information Clear Section

* Type of Person Involved

* Last Name

* First Name

Show Additional Demographics?

Address

Zip Code

Telephone Number

* Gender

Date of Birth (MM/dd/yyyy)

* Was the person injured in the Event?

Add Another

Prepared by Deanna Parsons for
presentation use in her position as CHH
Director of Risk Management

Drop down boxes ease report completion:

Event Reporting -... CHHi | Home page

Visitor

★ Last Name

★ First Name

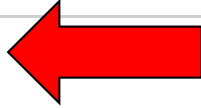
Show Additional Demographics? ▼

★ Gender ▼

Date of birth (MM/dd/yyyy) 

★ Was the person injured in the incident?

Yes
No



When you choose the Event Category, the screens will change to help guide you to provide the correct documentation.

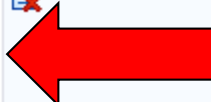
Location Type	
Event Classification	
* Person Affected is Patient	Yes
* TJC Pt Safety Event Classification	
* Event Category	Fall Related
* Event Sub Category	
Fall Related	
* Patient admitted with TIA or CVA as primary diagnosis?	
* Patient's mental status prior to fall	
* Patient considered high risk for fall?	
* Risk assessment completed before fall?	
Was Falling Star protocol utilized?	
Patient's 1st Fall?	
* Was fall witnessed?	

Dropdowns with larger areas above indicate multi-select fields.

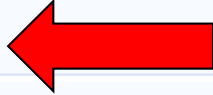
By single clicking on your choice you can select as many options as apply then you double click on your last selection.

The screenshot shows a web form with two main sections: "Event Location Information" and "Nature of the Event".

Event Location Information

- Department Reporting Event:
- Department Location of Event:
- Location (type):
- Other Department(s) Involved:  
-  

Nature of the Event

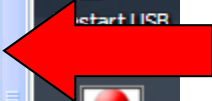
- Classification of Event:
- Event Sub Category:  
-  
- Nature of Event:

On the right side of the screen, there is a vertical taskbar with several icons: Affinity Client, Rix_Remote..., Restart USB VGA Utility, Citrix Program Neighborhood, LIVE Peminic Staff Reporting, and Cerner Build.

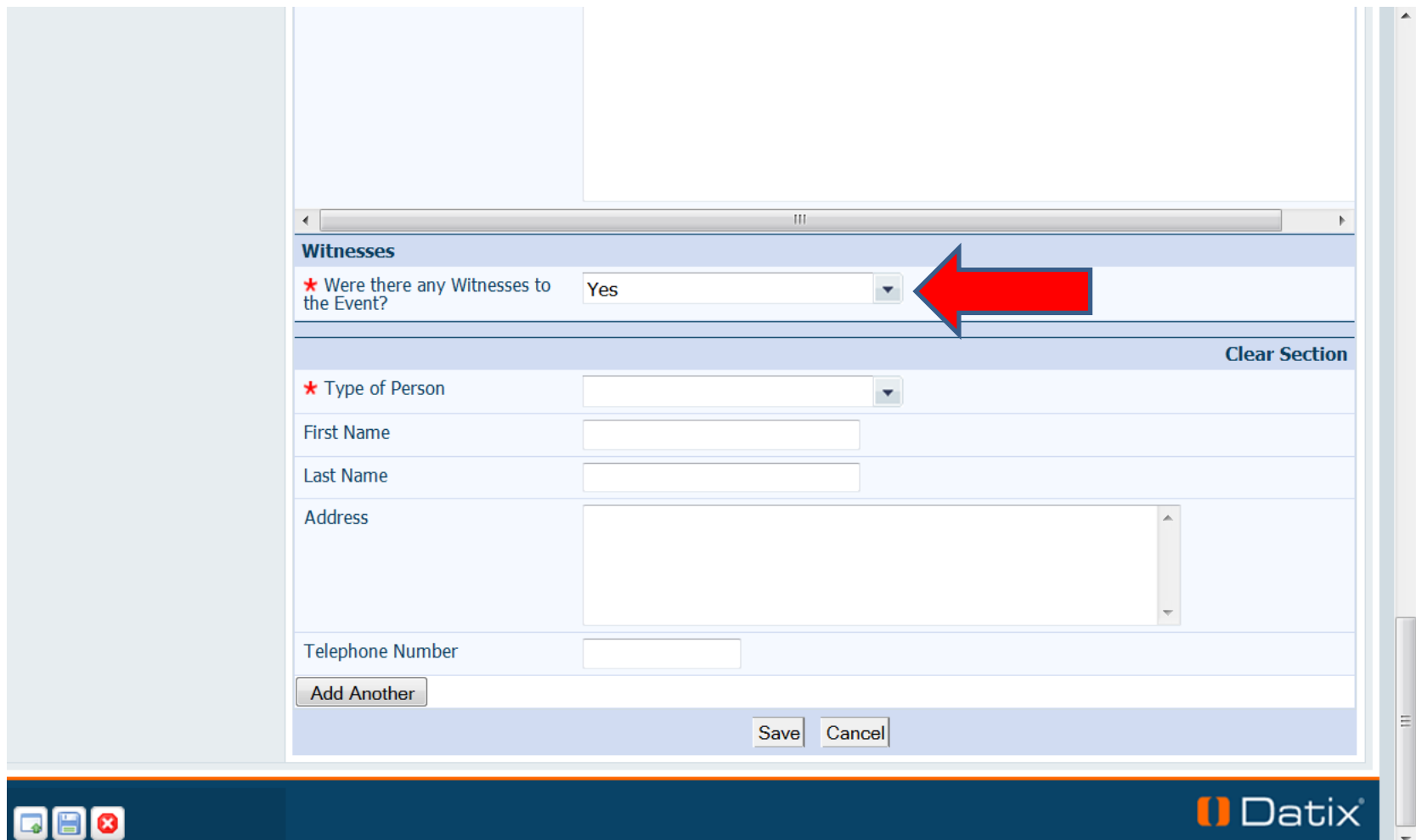
Use the right sided Scroll Bar to see all the Fields.

Event Location Information	
Department Reporting Event	
Department Location of Event	
Location (type)	
Other Department(s) Involved	

Nature of the Event	
Classification of Event	Fall Related
Event Sub Category	
Nature of Event	



To add information regarding witnesses to the event choose 'Yes' and complete the information requested in the new section



The screenshot shows a web-based form titled "Witnesses" within a browser window. A red arrow points to the dropdown menu for the question "★ Were there any Witnesses to the Event?", which is currently set to "Yes". Below this question, there is a "Clear Section" link. The form includes several input fields: "★ Type of Person" (a dropdown menu), "First Name", "Last Name", "Address" (a large text area), and "Telephone Number". At the bottom of the form, there is an "Add Another" button, and "Save" and "Cancel" buttons. The Datix logo is visible in the bottom right corner of the browser window.

Witnesses

★ Were there any Witnesses to the Event? Yes

[Clear Section](#)

★ Type of Person

First Name

Last Name

Address

Telephone Number

[Add Another](#)

[Save](#) [Cancel](#)

Datix

The Narrative is a text box. Remember to be **FACTUAL** and **OBJECTIVE**.

★ Bed Rails Up	
Ambulation Privileges	
Physical restraint used prior to fall?	
Physical restraint utilized during fall?	
Bed Position	
Was X-Ray, CT Scan, MRI ordered after fall?	
★ Severity of Injury	
Narrative	
★ Narrative Description of Event	abs
Witnesses	
★ Were there any Witnesses to the Event?	
Submit Cancel	

atixWeb 14.0.7.3 © Datix Ltd 2016

 Datix

Once you have completed the report left click on the Save at the button of the form to submit your report.

Sitter prior to fall?

Medicated in past 4 hours?

★ Bed Rails Up

Ambulation Privileges

Physical restraint used prior to fall?

Physical restraint utilized during fall?

Bed Position

Was X-Ray, CT Scan, MRI ordered after fall?

★ Severity of Injury

Narrative

★ Narrative Description of Event

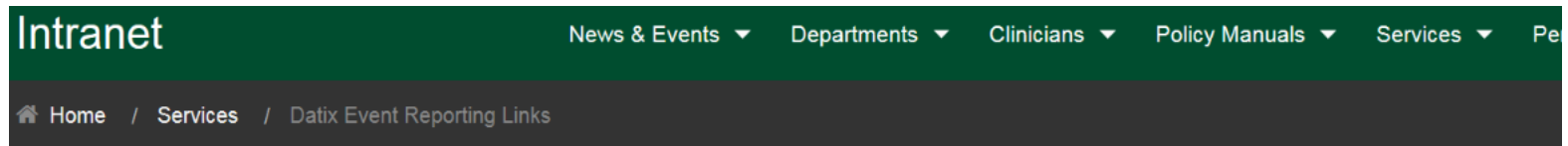
Witnesses

★ Were there any Witnesses to the Event?

DatixWeb 14.0.7.3 © Datix Ltd 2016

Datix

There is also a link to this PowerPoint you can reference.



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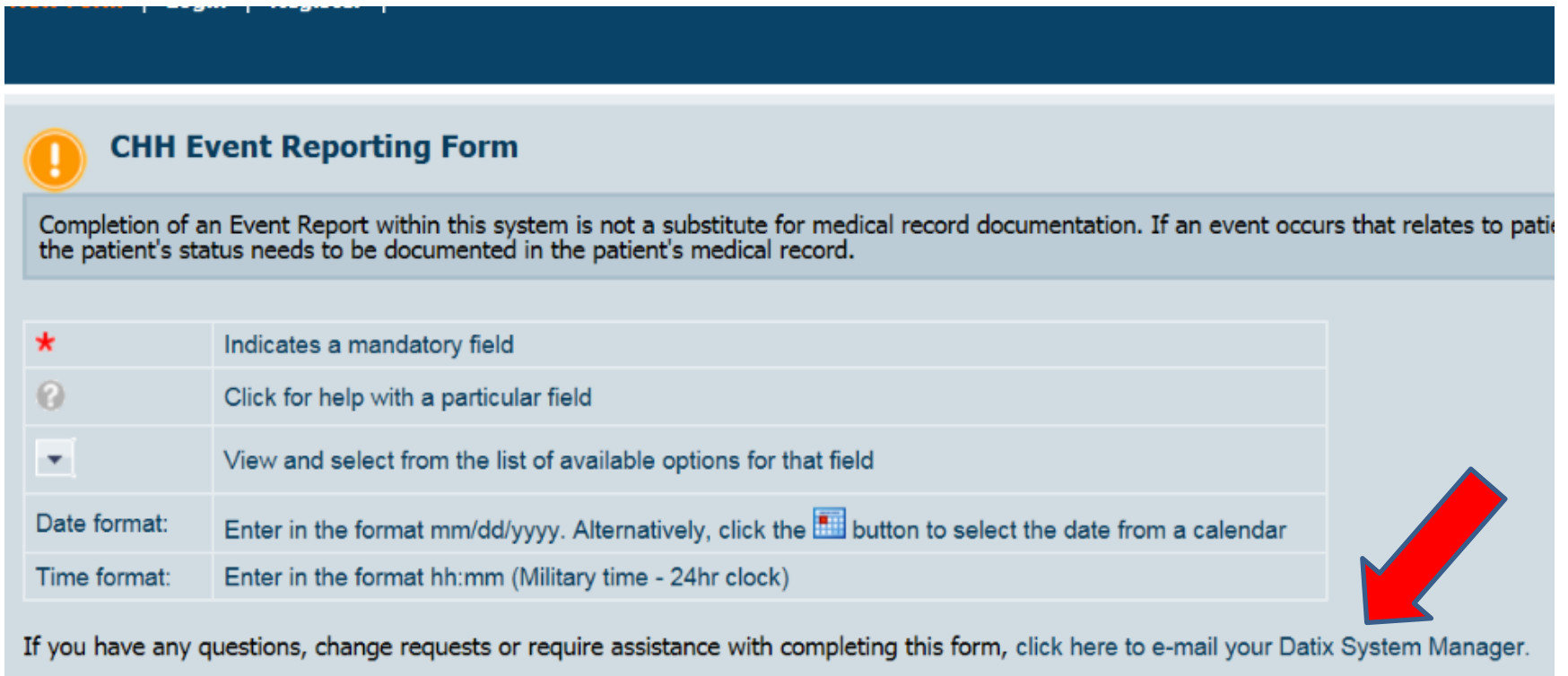
Concerns Module

- [Concerns Module - Review for Managers](#)

If you have questions about the Concerns Module, please



If you have any questions regarding reporting you can contact Risk Mgmt at ext. 2315 or via the email link on the reporting form.



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